

# September 2024 Organizing Checklist

by Maria Gracia

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My NEW September Organizing Checklist provides an organizing TO DO for every day of the month...

- \_\_\_\_ Sep 1 **Clean and organize your outdoor grilling area.** Wipe down the grill, [use a brush to clean the grate](#), and check your propane or charcoal supply.
- \_\_\_\_ Sep 2 **Labor Day:** Labor Day honors the contributions of workers and the labor movement. Celebrate today by enjoying some outdoor activities, such as grilling out with friends, hiking, visiting a park, or spending time at the beach.
- \_\_\_\_ Sep 3 **Transition to your fall wardrobe:** Pack away summer clothes and bring out your fall wardrobe. Use [storage bins](#) for off-season items or switch these to a harder-to-reach area of your closet if you have the space to do so. Consider donating summer pieces you didn't wear this year to free up closet space.
- \_\_\_\_ Sep 4 **Declutter one kitchen drawer:** Organize one of your kitchen drawers. Empty it out, wipe it down, and return only frequently used items. Use dividers to keep utensils and gadgets in order, and relocate or discard anything that doesn't belong.
- \_\_\_\_ Sep 5 **Plan for the next few days ahead:** Plan your meals for a few days ahead. Make a grocery list based on your meal plans.
- \_\_\_\_ Sep 6 **Tidy the bathroom:** Wipe down bathroom countertops, mirrors, and sinks.

- \_\_\_\_ Sep 7 **Organize a bookshelf:** Organize a bookshelf by sorting books by category and size for a visually pleasing look. Donate any books you no longer want or need, and consider adding a decorative item or two, like a small plant or a framed photo, to personalize the space.
- \_\_\_\_ Sep 8 **National Grandparents Day:** Start a personalized scrapbook project filled with memories and photos that highlight special moments shared with your grandparents.
- \_\_\_\_ Sep 9 **Refresh your patio:** Sweep your patio or deck and wipe down outdoor furniture.
- \_\_\_\_ Sep 10 **Inventory your personal care items:** Organize your personal care products. Discard expired items, clean containers, and group similar items together—like skincare products or hair care supplies. Make a list of any essentials you need to restock.
- \_\_\_\_ Sep 11 **Patriot Day:** Today marks a solemn remembrance of the tragic events of September 11, 2001. Honor the memory of those who lost their lives and express gratitude for the bravery of first responders and the community members who came together during that time. Consider attending a local memorial event, flying the flag at half-staff, or engaging in an act of kindness to commemorate the day.
- \_\_\_\_ Sep 12 **Tidy the entryway:** Organize your entryway by clearing shoes, coats, and any accumulated clutter. Consider adding a small basket for keys and mail, and tidy up the space to make it welcoming.
- \_\_\_\_ Sep 13 **Sort through email:** Set your timer for 30 minutes. Clean out your email inbox, and/or email folders, by deleting or archiving old messages.

- \_\_\_\_ Sep 14 **Organize the junk drawer:** Declutter the junk drawer by sorting items into categories like tools, office supplies, or miscellaneous. Remove anything that doesn't belong and [use small containers to keep everything sorted](#).
- \_\_\_\_ Sep 15 **Do some fall gardening prep:** Prepare your garden for fall by pulling weeds and pruning any plants that need attention. If you have any late-blooming flowers, consider adding mulch around them to protect them as the weather cools.
- \_\_\_\_ Sep 16 **Update the calendar:** Update your family calendar with upcoming events, appointments, and reminders. Consider color-coding entries by person or activity to make it easy to see what's coming up at a glance.
- \_\_\_\_ Sep 17 **Do a quick pantry check:** Go through your pantry, discard expired items, and reorganize shelves. Group similar items together, like canned goods or baking supplies, and create a shopping list for anything you're running low on.
- \_\_\_\_ Sep 18 **Clean out your car:** Clean out your car by removing trash, wiping down surfaces with a damp cloth, and organizing any items you keep in there, like a first-aid kit or reusable shopping bags. Vacuum the seats and floor mats if needed.
- \_\_\_\_ Sep 19 **Declutter your desk:** Tidy up your desk by clearing away papers, filing important documents, and/or organizing supplies in drawers or containers.
- \_\_\_\_ Sep 20 **Refresh towels and linens:** Go through your towels and linens, donating any that are worn out or unused. Reorganize the ones you're keeping by neatly folding them and placing them in your linen closet, perhaps adding a sachet for a fresh scent.

- \_\_\_\_ Sep 21 **International Day of Peace:** The International Day of Peace is dedicated to strengthening the ideals of peace both within and among all nations and people. A meaningful way to celebrate is by participating in or organizing a local peace walk or meditation event, promoting harmony and understanding in your community.
- \_\_\_\_ Sep 22 **First Day of Autumn:** Set up your fall décor by switching out summer decorations for autumnal touches like pumpkins, wreaths, or cozy blankets. Consider adding a seasonal centerpiece to your dining table to complete the look.
- \_\_\_\_ Sep 23 **Check out your outdoor tools:** Check and clean your outdoor tools and equipment. Make sure everything is in working order, oiling hinges or sharpening blades if necessary, and store them neatly in your garage or shed.
- \_\_\_\_ Sep 24 **Organize pet supplies:** Organize your pet's supplies by cleaning toys, restocking food, and tidying up grooming items.
- \_\_\_\_ Sep 25 **Tidy your closet:** Tidy up your closet by rehangng clothes, organizing shoes, and identifying items to donate. Consider using [slim hangers](#) or shelf dividers to maximize space and keep everything orderly.
- \_\_\_\_ Sep 26 **Organize digital photos:** Organize some of your digital photos by creating folders for different events or family members.
- \_\_\_\_ Sep 27 **Clear off a nightstand:** Declutter your nightstand by removing anything that doesn't belong, like old magazines or empty water glasses. Keep only essentials like a lamp, alarm clock, and a book or two, and use a small tray to corral smaller items like reading glasses or a journal.

- \_\_\_\_ Sep 28 **Check outdoor lights:** Clean and check your outdoor lights. Replace any burnt-out bulbs and make sure all fixtures are securely mounted and free of cobwebs or dirt. Consider adding a new light fixture or solar lights to brighten up dark areas.
- \_\_\_\_ Sep 29 **Refresh the laundry room:** Clean and organize your laundry room by wiping down surfaces, organizing supplies, and tidying up the area. Consider adding a small basket for lost socks or a jar for loose change found in pockets.
- \_\_\_\_ Sep 30 **Reflect and plan:** Reflect on the past month's accomplishments and set small goals for the next month. Write them down in your planner or journal, and identify any areas where you'd like to improve or focus more attention.

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