

May 2024 Organizing Checklist

by Maria Gracia

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My NEW May Organizing Checklist provides an organizing TO DO for every day of the month...

- ___ May 1 **Iron clothing** that you haven't been choosing because it's too wrinkled to wear. Otherwise, donate those items if you are unlikely to ever iron them.
- ___ May 2 **Help your kids/grandkids weed out their school backpacks.** This is good preparation for the end of the current school year.
- ___ May 3 **Replace rubber bath and/or shower mats** that have seen better days.
- ___ May 4 **Clean your kitchen floor** thoroughly.
- ___ May 5 **Launder dust rags** that you have used multiple times.
- ___ May 6 **Recycle old business cards** you've collected but you no longer need.
- ___ May 7 **Dust framed photos.** Clean the glass with a microfiber cloth if they have smudges or fingerprints.
- ___ May 8 **Vacuum any stairs in your home.** Clean the handrails as well.
- ___ May 9 **Clean the stovetop** to remove crumbs, grease, etc.
- ___ May 10 **Dust off an appliance.** If it's really dusty, you're probably not using it much. Consider donating it. On the other hand, if you want to keep it because you do use it now and then, think about putting it away in a cabinet where it's not likely to attract as much dust.

- ___ May 11 **Take your pet to the vet or the groomer** if he or she is due for a visit.

- ___ May 12 **Happy Mother's Day!** Bring a bouquet of flowers to a special mom in your life...like your mom, a grandmother, or even someone who is like a mom to you.

- ___ May 13 **Empty a kitchen cabinet.** Wipe it clean. Weed out any items if applicable and return the keepers back to the cabinet.

- ___ May 14 **Sort through 3 file folders.** Recycle any papers that are no longer necessary, being sure to shred any sensitive information first.

- ___ May 15 **Mop hardwood or vinyl floors** in one room.

- ___ May 16 **Organize a section of your guest room...**a drawer, closet, corner, etc.

- ___ May 17 **Inspect your dining room or kitchen table centerpiece.** Does it still look presentable? If not, consider replacing it with something new.

- ___ May 18 **Fluff any throw pillows on your sofa.** Do some need to be replaced or covered with new pillow covers?

- ___ May 19 **Organize your spices alphabetically.** Get rid of any that are no longer fragrant or that you never use.

- ___ May 20 **Refill** your salt and pepper shaker.

- ___ May 21 **Wipe down your shower rod** and your shower curtain rings.

- ___ May 22 **Clean your oven.** Be sure to open the windows for ventilation while doing so.

- ___ May 23 **Remove and clean the tray** of your toaster oven.

- ___ May 24 **Replace old kitchen shears** that are no longer sharp. To me, this item is one of the most important tools in the kitchen!
- ___ May 25 **Volunteer for a cause that makes your heart happy.** You can choose to give an hour of your time or a lot more if you so choose.
- ___ May 26 **Get your grill ready for grilling season.** Be sure it's clean and the propane tank is full if applicable.
- ___ May 27 **Memorial Day.** Memorial Day honors the brave men and women who have sacrificed their lives in service to our country. Attend a Memorial Day service...and don't forget to thank those who are serving now.
- ___ May 28 **Drive your car to the car wash for a good cleaning.** Vacuum out the interior too.
- ___ May 29 **Start getting ready for beach season.** Do you need a new bathing suit?
- ___ May 30 **Organize the towels** in your linen closet.
- ___ May 31 **Get your email under control.** Set a timer for 15 minutes. Delete as many email messages as you can.

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