

August 2024 Organizing Checklist

by Maria Gracia

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My NEW August Organizing Checklist provides an organizing TO DO for every day of the month...

- ___ Aug 1 **Replace Air Filters:** Remove old air filters, vacuum the vents, and replace them with new filters.

- ___ Aug 2 **National Coloring Book Day.** Did you know that the first coloring pages appeared in 1612 and were meant for adults? Choose a comfortable spot, put on some calming music, and enjoy the therapeutic activity of coloring.

- ___ Aug 3 **Sort Through a Bathroom Cabinet:** Remove everything from one cabinet, toss expired products, and neatly organize the remaining items.

- ___ Aug 4 **Tidy a Garage Shelf:** Spend 15 minutes organizing one shelf, grouping similar items together, and discarding anything you no longer need.

- ___ Aug 5 **Spot Clean the Oven:** Use a damp cloth to wipe away any visible spills and splatters inside the oven.

- ___ Aug 6 **Review School Supply Lists:** Spend 15 minutes reviewing the school's provided supply lists or checking the school website for required items. Go through your current stash of school supplies what you already have. Make a list of what's missing or needs to be replaced.

- ___ Aug 7 **Organize One Pantry Shelf:** Remove items, check for expiration dates, wipe down the shelf, and replace items neatly.

- ____ Aug 8 **Get yourself a fresh 2024-2025 academic calendar and planner.** If you use an academic calendar and planner (*one that begins at the start of the school year, versus in January*) it's time to get yourself a new one.
- ____ Aug 9 **Clean One Window:** Wash the glass with a vinegar solution, and wipe down the window sill and frame.
- ____ Aug 10 **Vacuum Baseboards:** Use a vacuum attachment to clean dust and dirt from baseboards in one room.
- ____ Aug 11 **Change Bedding in One Bedroom:** Strip the bed, wash the sheets, and replace them with fresh linens.
- ____ Aug 12 **Sanitize the Bathroom Trash Can:** Wipe the inside and outside of the bathroom trash can with a disinfecting wipe.
- ____ Aug 13 **Tidy Entryway:** Hang up coats, organize shoes into pairs, and clear away any clutter.
- ____ Aug 14 **Sort Mail:** Go through the pile of mail, recycle junk mail, and file important papers.
- ____ Aug 15 **Relaxation Day:** Set up a tranquil space in your home. Dim the lights, light a scented candle or use an essential oil diffuser, and play some calming music or nature sounds.
- ____ Aug 16 **Declutter Closet:** Pick 5 items of clothing you no longer wear to donate or discard.
- ____ Aug 17 **Get Ready for Back-to-School Wardrobe.** Spend 15 minutes having your child try on clothes to see what still fits and is in good condition. Review seasonal items as well, like jackets, gym clothes, and uniforms if required. Note down any specific items that need to be purchased.
- ____ Aug 18 **Test Smoke Detectors:** Press the test button to ensure they are working and replace batteries if needed.

- ___ Aug 19 **Tidy Laundry Room:** Fold clothes, put away laundry supplies, and wipe down surfaces.
- ___ Aug 20 **Trim Plants:** Spend 15 minutes pruning dead leaves and branches from plants in your garden.
- ___ Aug 21 **Spot Clean Driveway:** Use a broom or power washer to clean one small section of your driveway.
- ___ Aug 22 **Check for Leaks:** Look under sinks for leaks and tighten any loose connections you find.
- ___ Aug 23 **Wipe Leather Furniture:** Use a leather cleaner to wipe down one piece of furniture.
- ___ Aug 24 **Vacuum Sofa:** Use the upholstery attachment on your vacuum to clean one sofa.
- ___ Aug 25 **Organize Desk:** Clear off your desk, wipe it down, and replace items neatly.
- ___ Aug 26 **Sort Spices:** Go through your spices, discard expired ones, and organize the rest alphabetically.
- ___ Aug 27 **Clean Blinds:** Use a damp cloth to wipe down one set of window blinds.
- ___ Aug 28 **Purge Medicine Cabinet:** Take out expired medications and dispose of them properly, then reorganize the remaining items.
- ___ Aug 29 **Tidy Tool Shed:** Spend 15 minutes organizing tools and discarding broken items.
- ___ Aug 30 **Wash Pet Bedding:** Put your pet's bedding in the washing machine and start a wash cycle.
- ___ Aug 31 **National Trail Mix Day:** Make a custom trail mix. Gather ingredients such as nuts (almonds, cashews, peanuts), dried fruits (raisins,

cranberries, apricots), seeds (pumpkin seeds, sunflower seeds), and a touch of sweetness (chocolate chips, M&Ms, coconut flakes). Mix them together in a large bowl, then portion them into small snack-sized bags for easy, healthy snacks throughout the week.

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